



ESKDALE PRIMARY SCHOOL ENROLMENT POLICY		
<b>Policy Implementation</b> Date: 2014	<b>Policy review date:</b> August 2026	<b>Responsible for review:</b> School Council

#### PURPOSE

The purpose of this policy is to explain to our school community the process for enrolling at Eskdale Primary School.

#### SCOPE

This Enrolment Policy and the mandatory Enrolment in a Victorian Government School Guidelines, available on the Guidance tab, combines the admissions, enrolment, placement and transfers policies into one clear and concise location for Victorian government schools.

<https://www2.education.vic.gov.au/pal/enrolment/guidance/placement-policy>

#### POLICY

Under the Education and Training Reform Act 2006 (Vic):

- Schooling is compulsory for students aged between 6 and 17 years unless an exemption from attendance has been granted. This applies to all schools including mainstream, specialist, and government English language schools or centres.
- Every Victorian student has a legislated right to enrol at their designated neighbourhood school (section 2.2.13) and may be enrolled at another school subject to sufficient accommodation (section 2.2.14).

Victorian government schools must refer to the Enrolment in a Victorian Government School Guidelines (refer to [Guidance tab](#)), for details on:

- age eligibility, including exceptions and exemptions from the maximum and minimum school age requirements and processes. <https://www2.education.vic.gov.au/pal/enrolment/guidance/school-age-requirements>
- determining designated neighbourhood school areas and zones <https://www.findmyschool.vic.gov.au/>
- Department policy requirements relating to placement of students (Placement Policy) and enrolment management. <https://www2.education.vic.gov.au/pal/enrolment/guidance/placement-policy>
- enrolment appeal processes and requirements. <https://www2.education.vic.gov.au/pal/enrolment/guidance/appealing-enrolment-decisions>
- determining permanent residence of students and families. <https://www2.education.vic.gov.au/pal/enrolment/guidance/determining-permanent-residence>
- required documentation and information when enrolling students. <https://www2.education.vic.gov.au/pal/enrolment/guidance/enrolment-process-documentation-and-other-requirements>
- transfers between schools. <https://www2.education.vic.gov.au/pal/enrolment/guidance/student-transfers-between-schools>
- enrolment in specialist schools. <https://www2.education.vic.gov.au/pal/enrolment/guidance/enrolment-specialist-schools>
- concurrent enrolment for students entering youth justice or secure welfare. <https://www2.education.vic.gov.au/pal/enrolment/guidance/concurrent-enrolment-process-youth-justice-and-secure-welfare>



### COMMUNICATION

This policy will be communicated to our school community in the following way:

Available publicly on our school website.

### POLICY REVIEW AND APPROVAL

Policy last reviewed	August 2025
Approved by	Principal & School Council
Next scheduled review date	August 2026